



VALLABHBHAI PATEL CHEST INSTITUTE

University of Delhi, P.O. Box No. 2101

DELHI-110007

VPCI/Admn.II/IPR/2026/2113

03 March, 2026

CIRCULAR

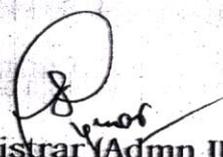
In term of CCS (conduct) Rules, 1964 and instructions issued by Ministry of Education, Government of India vide Office Memorandum No. C-19011/7/2017-Vig dated 02.01.2026, the Immovable Property Return (IPR) is required to be furnish in the prescribed format by all the Government Servants and IPR should be submitted latest by 31st January of each year and time to time circulars issued from this office on the above subject, accordingly.

Institute Vide Circular No. VPCI/Admn.II/IPR/2026/1893 dated 21.01.2026, advised all teaching and non-teaching staff to submit of IPR for the year 2025 latest by 31.01.2026. It is observed that some staff members have not yet submitted their IPR.

Since submission of IPR is essential for consideration of promotion/MACP and other service matters, all concerned are advised to submit the same in the prescribed format within 10 days from the date of issue of this circular. In case those employees have already submitted the same, please disregard this reminder.

This issues with the approval of the Competent Authority.

Encl: Performa (printed overleaf)


Assistant Registrar (Admn.III)

Copy to:

- All faculty members/sectional incharge- for circulars among staff working under them.
- Website Division – for uploading on the Institute's website.
- Notice Board.
- Master Copy.

Form for Annual Immovable Property Return

Name of the Officer (in Full) and Service Officer No.

Present Post

Present Pay: Rs.

Name of District, Sub-Division, Taluk and Village in Which Property is situated	Name and details of property			If not in own name state in whose name held and his/her relationship to the Government servant	How acquired whether by purchase, lease**, mortgage, inheritance, gift, or otherwise, with date of acquisition and name with details of person/persons from whom acquired	Annual income from the property	Remarks
	Housing and other buildings	Lands	*Present value				
1	2	3	4	5	6	7	8

Signature.....

Date.....

In applicable clause to be struck out.

*In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.

** Includes short-term lease also.